| **Job description for the post of: Temporary Mathematics Teacher** | | | | | | | | | | |
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| **Grade:**  MPS/UPS | | | **Permanent, fixed term or temporary?** | Temporary 8th January-24th May 2024 | | | **Full or part time?** | | | Full time |
| **Staff**  **responsibility:** None | | **Number of staff**  **directly supervised:** None | | | **Line manager:** | | | | Curriculum Leader of Mathematics | |
| **Main focus of this post:** To teach mathematics at KS3 and to GCSE level | | | | | | | **Car user?** N/A | | | |
| **Core Purpose**  **To make a full contribution to the school’s core aims:**   * Develop our pupils to their full potential, academically, socially and personally; to develop inquiring minds with an ability to work constructively as individuals and as part of a team. * Equip our pupils with the fundamental skills of numeracy and literacy; the skills of oral, aural and visual communication; technological and physical skills; creative and aesthetic skills and the ability to make informed judgments in social, moral, spiritual and cultural matters. * Develop an awareness and appreciation of our local community and the needs of its people. * Help pupils to be aware of the wider community and society in general; this would include the appreciation and valuing of differences in people within this country, Europe and the wider world. * Establish a concern for all aspects of equal opportunities. This includes recognition of responsibilities and respect for others.   **The purpose of this job is**: | | | | | | | | | | |
| To provide a high standard of mathematics teaching at Key Stages 3 and 4.  To inspire and motivate pupils to have a love of learning for maths. | | | | | | | | | | |
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| **Core duties**  The duties outlined in this job description are in addition to those covered by the latest School Teachers' Pay and Conditions Document and teacher professional standards. The description reflects the position at the present time only and may be modified by the Headteacher, with your agreement, to reflect or anticipate changes in the job, commensurate with the salary and job title. | | | | | | | | | | |
| **Teaching and learning**  1. Carry out teaching duties in accordance with the school's schemes of work and National Curriculum, behaviour management and climate for learning  2. Liaise with colleagues to deliver units of work in a collaborative way  3. Work with teaching assistants and the SENDCO  4. Set targets for pupil attainment levels  5. Set monitor & evaluate isolation  6. Demonstrate good practice in one’s teaching | | | | | | | | | | |
| **Assessing and reporting**   1. Maintain accurate assessment records 2. Maintain lesson evaluations 3. Mark and return work within agreed time span, providing feedback and targets and opportunities for pupils to act on feedback 4. Provide assessment and tracker reports to monitor pupil progress 5. Liaise with parents and attend consultation evenings 6. Work within the Code of Practice relating to Special Educational Needs and Disability | | | | | | | | | | |
| **Standards and quality assurance**   1. Monitor and support the overall progress and development of pupils as a teacher/form teacher 2. Set a good example in terms of dress, punctuality and attendance 3. Attend and participate in open evenings and student performances and other school events 4. Uphold the school's behaviour code and uniform regulations 5. Participate in staff training 6. Attend team and staff meetings 7. Support the aims and ethos of the school 8. Fulfil all of the National Teachers’ Standards | | | | | | | | | | |
| **Prepared by:** | L Fielden | | | | | **Date:** | | 05.12.23 | | |