

## Person specification form

**Post title:** Catering Assistant

**AtC Grade:** B SP 2

**Establishment:** Thames Primary Academy & Nursery

Requirements (based on the job description)	Essential (E) or Desirable (D)	To be identified by: application form (AF), interview (I), task (T), or other (give details)
<p><b>Qualifications and Experience</b></p> <p>Working knowledge of health &amp; safety and good hygiene practice in the kitchen.</p> <p>Level 2 award in Food Safety &amp; Hygiene</p>	E  D	AF,I  AF,I
<p><b>Skills and abilities</b></p> <p>Current knowledge of safe working practices in catering</p> <p>Experience of working in a catering environment</p> <p>Experience of working in an education environment</p> <p>Able to work under pressure and to deadlines</p> <p>Able to work as part of a team</p> <p>Ability to follow instructions</p> <p>Able to communicate appropriately with colleagues, staff and pupils</p> <p>Able to use own initiative and manage own time/workload</p> <p>Commitment to observe a high standard of personal and general cleanliness (including uniform and hygiene)</p> <p>Basic reading, writing and numeracy skills</p>	E D D E E E E  E E  E	AF,I AF,I AF,I AF,I AF,I AF,I AF,I  AF,I I  I
<p><b>Other</b> (including special requirements)</p> <p>1. Commitment to safeguarding and protecting the welfare of children and young people</p> <p>2. Commitment to equality and diversity</p> <p>3. Commitment to health and safety</p> <p>4. High personal/professional standards</p>	E  E E E	I  I I I

**Prepared by:** J Baldwin

**Date:** February 2025

**Note: We will always consider your references before confirming a job offer in writing.**