

Person Specification - Nursery 121 Support Assistant

Qualifications	Essential /Desirable
Level 2 qualification in early years	D
Evidence of recent professional development relevant to early years SEND	D
Expertise / Knowledge	
Experience in supporting children with SEND	D
Responsibility to support small groups of children and/or individual pupils with SEND.	E
Communicate effectively with the parents of pupils with SEND.	E
Communicate effectively with early years providers, other schools, educational psychologists, health and social care professionals and other bodies with regards to SEND provision.	E
Skills, Abilities and Attributes	
Be able to demonstrate good Literacy levels	E
Be able to record accurate and up-to-date information concerning nursery children.	E
Be able to develop and maintain effective partnerships with parents/carers to promote learning and provide information.	E

Personal Qualities	
Excellent communicator	E
Highly organised and able to meet deadlines and maintain up-to-date records	E
Work swiftly and decisively under pressure	E
Ability to work in a team	E
Resilient, positive attitude, energy and enthusiasm	E
Excellent rapport with children and families	E
Ability to work confidentially and with discretion	E

Commitment	
To the safety, happiness, well-being and self-esteem and progress of all children	E
To providing the best educational opportunity for children in the nursery	E
To ensure that all communications with service users demonstrate the values of the Academy and nursery	E

