

JOB DESCRIPTION

Job Title:	Nursery/EYFS Practitioner - 121 Support
Reporting to (job title):	Nursery Leader / EYFS Lead
Hours of work:	18 hours per week (term time only)
Location:	Thames Primary Academy and Nursery
Grade:	NJC 5

Main Purpose/Responsibility

To assist a child with an EHCP as their 121 support in the nursery setting.

To support nursery staff, as part of a professional team, in working with children on their education and social development and provide a high quality of care.

To actively support and model the ethos and aims of Thames Primary Academy and AtC.

Main Duties

The below duties are to be carried out at any one of the Trust sites, or at any of the Schools the trust may support.

- Have Key Worker responsibilities for a specific child.
- Under the direction and supervision of the room leader, assist in the delivery of activities enhancing the child's social and educational development.
- Assist in setting up and clearing away of displays and activities, including ensuring that the materials and equipment are safe and clean.
- Communication with early years pupils to encourage social, educational and physical development and acceptable behaviour.
- Provide assistance to children on social, welfare and health matters and provide support to other qualified staff on behaviour management of children.
- Attend to the child's personal needs.
- Exchange information with other staff, parents / carers.
- Assist other staff with the assessment procedures to ensure the child's progress is satisfactory.
- Assist in supervising the child at meal times.
- Update the child's records.
- Resolve day to day problems in relation to learning and play activities.
- Contribute to the planning of activities for the session, day or week.
- Responsible for the support of practical learning and play activities of this children.

- Demonstrate own duties to new or less experienced staff.

As a member of staff at Thames Primary Academy and Nursery:

- Conduct all activities in a professional manner at all times
- Ensure compliance with policies and procedures relating to child protection, health, safety, security, safeguarding and confidentiality
- Maintain confidentiality and adhere to safeguarding procedures
- Any other duties commensurate with the role

Equal opportunities

We are committed to achieving equal opportunities in the way we deliver services to the community and in our employment arrangements. We expect all employees to understand and promote this policy in their work.

Health and safety

All employees have a responsibility for their own health and safety and that of others when carrying out their duties and must help us to apply our general statement of health and safety policy.

Safeguarding Commitment

AtC is committed to safeguarding and protecting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Note: This job description is not exhaustive and will be subject to periodic review. It may be amended to meet the changing needs of the school. The post-holder will be expected to participate in this process and we would aim to reach agreement on any changes.