

## Person specification form

<b>Post title:</b> Catering Assistant		
<b>Establishment:</b> Roseacre Primary Academy & Nursery		
Requirements (based on the job description)	Essential (E) or Desirable (D)	To be identified by: application form (AF), interview (I), task (T), or other (give details)
<b>Qualifications and Experience</b>		
Working knowledge of health & safety and good hygiene practice in the kitchen.	E	AF,I
Level 2 award in Food Safety & Hygiene	D	AF,I
<b>Skills and abilities</b>		
Current knowledge of safe working practices in catering	E	AF,I
Experience of working in a catering environment	D	AF,I
Experience of working in an education environment	D	AF,I
Able to work under pressure and to deadlines	E	AF,I
Able to work as part of a team	E	AF,I
Ability to follow instructions	E	AF,I
Able to communicate appropriately with colleagues, staff and pupils	E	AF,I
Able to use own initiative and manage own time/workload	E	AF,I
Commitment to observe a high standard of personal and general cleanliness (including uniform and hygiene)	E	I
Basic reading, writing and numeracy skills	E	I
<b>Other</b> (including special requirements)		
1. Commitment to safeguarding and protecting the welfare of children and young people	E	I
2. Commitment to equality and diversity	E	I
3. Commitment to health and safety	E	I
4. High personal/professional standards	E	I
<b>Note: We will always consider your references before confirming a job offer in writing.</b>		